



## MULTIPLE UNIT PROPERTY INSPECTION

Building Name:

File Number: - 24

Building Address:

Program Type:

IAD:

Date of Last Review:

Building Type:

Inspection Completed  
By:

Date:

### I. GROUNDS AND EXTERIOR STRUCTURE

	Meets Requirements	Needs Attention	Follow - Up
<b>Exterior</b>			
<b>A. Grounds Maintenance</b>			
1. grassed areas			
2. planted areas			
3. trees			
4. playground & equipment			
5. exterior parking			
6. driveways			
7. walkways			
8. fencing			
9. garbage enclosures			
10. stairways			
11. drainage			
12. other			
<b>B. Building Exterior</b>			
1. cladding			
2. windows			
3. paint			
4. lighting			
5. roofing (leaks?)			
6. flashing			
7. gutters			
8. roof vents (leaks?)			
9. roof HVAC equipment			
10. balconies			
11. signage			

**COMMENTS:**

**II. INTERIOR STRUCTURE**

	Meets Requirements	Needs Attention	Follow - Up
<b>Interior</b>			
<b>C. Public Areas</b>			
1. entrance way			
2. elevator			
3. hallways			
4. stairways			
5. activity room			
6. workshops			
7. washrooms			
8. laundry rooms			
9. storage			
10. underground parking			
11. balconies			
12. flooring			
<b>D. Service Areas</b>			
1. electrical room			
2. telephone room			
3. furnace room			
4. elevator room			
5. caretaker service areas			
6. cleaning/grounds equipment			
7. interior garbage rooms			
<b>E. Safety</b>			
1. shut-off valves; pumps; water sewer, gas, oil lines tagged for easy identification			
2. emergency exits			
3. emergency instructions given to tenants			
4. emergency contact number posted in prominent location			
5. list of tenants requiring assistance registered with fire department and with fire panels			
6. fire drills held Frequency _____			
7. approved fire plan in place			
8. earthquake preparedness plan in place			
9. parents advised of potential hazards			
10. staff comply with WHMIS regulations			
<b>F. Ineligible Space [ ] Yes [ ] No Describe:</b>			

**COMMENTS:**