

**DIRECT DEPOSIT PAYMENT FORM**

BC Housing has implemented direct deposit (EFT) as the method of receiving payment from BC Housing.

Please complete and sign this form. If you have questions regarding the completion of this form, please email purchasing@bchousing.org. Completed forms can be submitted by email to purchasing@bchousing.org

**Chequing accounts**: including a VOID cheque with this form is mandatory.

**Savings accounts**: including the bank stamp on this form is mandatory.

Please be sure to include the email address where Notice of Payment will be sent. Notice of Payment will be sent from DDNotice@bchousing.org. Please add this email address to your email safe list.

*All information supplied on these forms will be kept confidential and does not permit BC Housing to have access to other banking information.*

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|       |  |       |
| VENDOR NAME | VENDOR ADDRESS |
|       |        |
| VENDOR CONTACT NAME & TITLE | CITY | POSTAL CODE |
|        |       |
| VENDOR CONTACT TELEPHONE NO. | EMAIL ADDRESS (for Notice of Payment) |
|  |  |
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| VENDOR CONTACT SIGNATURE | DATE |  |
|  |       |
| NAME OF FINANCIAL INSTITUTION |
|       |
| Address of Financial Institution |
|  |

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| --- | --- | --- | --- | --- | --- |
| BRANCH TRANSIT # |       | BANK # |       | ACCOUNT # |       |
|  |  |
|  |
| [ ]  | **VOID CHEQUE ATTACHED FOR VERIFICATION PURPOSES**  |
|  | **or** |
| [ ]  | **BANK STAMP** |
|  |  | Bank Stamp |